

APPLICATION FOR EMPLOYMENT

Date		
Personal Information		
Name:	Driver's License Number:	
Present Address		
City:	State:	Zip Code
Home Telephone:	Social Security Number:	
U.S. Citizen?	If not give Visa Number & Expiration:	
Name and Phone number of person to be notified in case of an emergency:		
Do you have any physical or mental condition that prevents you from performing or safely performing any of the essential functions of the position with or without reasonable accommodations? If necessary, please explain.	Yes	No
Are there any pre-existing conditions? If so, please explain.	Yes	No
Are you at least age 18? (Proof of age and work permits may be required prior to hiring.)	Yes	No
Do you have a reliable means of transportation to and from work?	Yes	No
Have you ever been convicted of a felony or misdemeanor within the last 10 years? If Yes, please explain and state charge, court, date, and disposition of case:	Yes	No
Education		
High School (Name, City, State):		
Graduation Date:		
Business or Technical School:	Dates Attended:	
Other:	Dates Attended:	
Employment/Work Experience		
Position Applied for:	Salary Desired:	
Referred By:	Date Available:	
Company #1 (Present and most recent employer)		
Name:		
Address:		
Employed from (Month and Year):	To (Month and Year):	
Rate of Pay: Starting:	Ending	Avg Hrs. Worked/Week:
Position(s) Held:		
Supervisor's Name, Position and Telephone number:		
Describe your duties:		

May We contact this employer	Yes	No
Reason for leaving:		
Company #2 (Present and most recent employer)		
Name:		
Address:		
Employed from (Month and Year):	To (Month and Year):	
Rate of Pay: Starting:	Ending	Avg Hrs. Worked/Week:
Position(s) Held:		
Supervisor's Name, Position and Telephone number:		
Describe your duties:		
May We contact this employer		
		Yes
		No
Reason for leaving:		
References:		
Please identify and explain all periods of unemployment during the last five years:		
From	To	Reason for Unemployment
<p>I hereby certify that the information contained in this application form is true and correct to the best of my knowledge and agree to have any of the statements checked. I authorize the references listed above, as well as all other individuals contacted, to provide any and all information concerning my previous employment and any other pertinent information that they may have. Further, I release all parties and persons from any and all liability for any damages that may result from furnishing such information. I understand that any misrepresentation, falsification, or material omission of information on this application may result in my failure to receive an offer or, if I am hired, my dismissal from employment. In consideration of my employment, I agree that my employment and compensation can be terminated at will, with or without cause, and with or without notice, at any time, either at my option or at the option of the employer.</p>		
<p>I also understand that all offers of employment are conditioned on the receipt of satisfactory responses to reference requests.</p>		
_____		_____
Signature of Applicant		Date